

# Vancouver Lake Watershed Partnership

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## **Steering Group Meeting Summary**

Meeting date: November 1, 2006, 3:30 pm

### **Attendees**

Executive Committee: Patty Boyden, Pete Capell, Brian Carlson, David Judd

Partnership Members: Thom McConathy, George Medina

Staff: Katy Brooks, Loretta Callahan, Jim Gladson, Jordan Lerner, Kelly Skelton, Ron Wierenga

Public: Jacquelin Edwards

### **Project Manager Position update**

Katy and Pete have had the opportunity to interview three really strong candidates for the Project Manager position over the last few weeks, and they have selected their final choice. 2 potential candidates were recommended by Partnership members; Dale Blackburn and Hal Brown. Dale has moved to Montana, and Hal is out of the country until January 2007 so neither of these candidates were interviewed for the position.

Resumes for all three candidates were reviewed by the Steering Group, qualifications were discussed and the Steering Group endorsed Pete and Katy's final recommendation. Details about this person will be shared with the Partnership as soon as all candidates have been notified and the chosen candidate has accepted the job; most likely at our Partnership meeting on November 15<sup>th</sup>. Pete will also work on drafting the contract for this new hire and circulate a copy to the Steering Group before it is finalized.

### **Corps Update**

George is working on putting together a multi-discipline Project Delivery Team (PDT) which will comprise hydraulic engineering, mechanical engineering and biology. The PDT will scope, schedule and budget the feasibility study. The duration of the study is expected to be approximately 12 months. \$100,000 of Federal funds will be provided for this study. Feasibility study costs above and beyond the initial \$100,000 will be shared 50/50 between the Corps and the sponsor.. George commented that he does not think a full feasibility study can be executed for under \$100,000 (there won't be enough money). Therefore we need to begin looking at other funding sources now.. George is planning to finalize his PDT over the next several weeks and will present the PDT to the committee in December. George will also put together a presentation on the feasibility study process later this fiscal year and present it to the Steering Group.

### **Tech Group Update**

The Tech Group has not had a formal meeting for a few months and Thom reminded the group to make sure that all Tech Group members are notified when the next formal meeting takes place. Ron has routed the revised work plan from WSU to Patty to review, she has some comments that she will share with Ron later this week. Ron feels that the work plan and budget justification is reasonable and includes some flexibility to accommodate issues such as logistics and interim results. He is hoping to share the finalized work plan at our November 15<sup>th</sup> partnership meeting.

### **Public Information Update**

The PI team's recent press release regarding funding and research efforts has had some coverage in The Oregonian and the Daily Insider. Loretta has spoken to a reporter at the Columbian and they may be publishing a future story.

## **Draft Agenda for November 15th Partnership meeting**

1. Welcome/Agenda Review
2. Partnership Business
3. Project Manager Update and new hire introduction
4. Corp Update
5. Tech Group Update
  - Finalized WSU work plan
  - Presentation on the DOE Tissue Study – TENTATIVE - RON WILL CONFIRM WITH KELLY
  - Presentation by the Lower Columbia River Estuary Partnership (LCREP) – PETE CAPELL SHOULD CONFIRM THIS
  - Presentation by Salmon Creek Watershed – TENTATIVE - RON WILL CONFIRM WITH KELLY
6. Process Recap – TENTATIVE – JEANNE WILL CONFIRM WITH KELLY